

THEATER WORKSHOP SAFETY GUIDELINES



The following guidelines are in effect to ensure your safety and the safety of those around you. Failure to follow these guidelines can result in serious injury to yourself and others and will result in disciplinary action.

Activities in this class may include but are not limited to:

- the use of power tools (including saws, drills, etc)
- working from the lift and/or scaffolding
- moving scenery (in the dark during rehearsal and shows)
- using hand tools such as hammers and hand saws
- use of sharp objects such as screws, nails, utility knives
- use of paint, glue
- working from heights (climbing ladders, scaffolding, or the lift)
- handling electrical equipment

Each student is trained and supervised when engaging in these areas. No individual is ever working alone in the theater. Students will not be asked to use tools they have not been trained to use properly.

APPROPRIATE ATTIRE

- **Closed-toe shoes are required at all times in the workshop.**
- **Hair must be securely fastened away from the face.**
- **Protective eyewear must be worn when working with tools. Goggles are available for every student.**
- **Ear protection is available and should be worn when using power tools.**
- **Overly tight or overly loose material is inappropriate for the workplace. Clothing should fit the body and provide ease of movement.**
- **Dangling earbuds, jewelry, etc. is not permitted.**

AUTHORIZED WORK AREAS are to be maintained and organized at all times. A clean workspace is a safe workspace. All students are responsible for putting away tools and hardware, disposing of trash and debris, and lending a hand to keep the workshop tidy and orderly.

STORAGE SHEDS No student is to access the storage sheds or closets without the instructor's permission. Students should not go into storage areas alone. Storage areas must be locked upon leaving.

CATWALK and BOOTH: Students are allowed on the catwalk ONLY with permission from the instructor. Students found on the catwalk without permission will face disciplinary action, including having theater workshop privileges revoked.

All Theatre Students:

1. will take responsibility for the cleanliness and organization of the stage, auditorium, and offstage areas.
2. will be responsible for the care of all the theatre tools, equipment, and accessories.
3. must think “SAFETY FIRST” in the operation of tools and equipment.
4. may only operate shop equipment under direct adult supervision.
5. will pay attention to his/her surroundings at all times.
6. has the right and the responsibility to call “HOLD” if they feel a situation may become unsafe. “HOLD” is a universal and immediate stop to all action and talking.

ANY “HORSE-PLAY” OR OTHER DISTRACTING BEHAVIOR THAT MIGHT ENDANGER OTHERS WILL RESULT IN FAILURE OF THE CLASS AND DISMISSAL FROM THEATRE PRODUCTION/CLASS.

ANY STUDENT WHO CAUSES A POTENTIALLY DANGEROUS SITUATION, EITHER INTENTIONALLY OR THROUGH NEGLIGENCE, WILL BE ASKED TO LEAVE THE WORKSHOP AREA AND WILL FACE DISCIPLINARY ACTION.

Please initial on the Actor/Tech Contract to acknowledge that you have read, comprehend, and will abide by these safety rules.